



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION  
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DEPARTMENT OF SOCIAL SERVICES  
5600 COX ROAD  
GLEN ALLEN, VA 23060

June 4, 2025

Dear Child Care Subsidy Providers,

We're writing to inform you that starting July 1, 2025, there will be changes to how copayments are calculated for families participating in the Child Care Subsidy Program (CCSP).

## What's Changing?

The new state budget requires changes to copayments for the CCSP. This means the amount families pay each month for child care may go up or down depending on their income.

Here's what you should know:

- Copayments will remain a flat monthly fee per child.
- If a family has more than 3 children, they will only owe a copay for the 3 youngest children.
- Per-child fees will increase for all families, but the most that any family will pay is 5% of income.
- If family income is at or below the federal poverty level, the family will pay \$5 per child each month or 5% of their income, whichever is lower.

The updated copayment scale was set by our Virginia elected officials so we can serve more children across the state. This means some families may pay a little more each month to help more children get access to the care they need. As of May 7, 2025, more than 12,200 children are on waitlists, meaning their families are not receiving any financial assistance with child care.

Please refer to the [attached chart](#) for the new per-child copayment scale and effective dates for the new copayments.

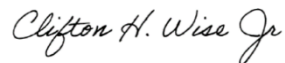
## What this Means for Providers

As a provider, you may begin seeing new copayment amounts for families over the summer and into the fall. These changes may affect the portion of payments you receive from families versus the state subsidy.

We are providing updated materials now—including a revised copayment chart—to support your understanding of the changes. We encourage you to share this information with families, who will also receive an emailed and mailed notice about the upcoming changes. Families should contact their caseworker at the local department of social services with questions or help determining their new copayment.

If you have any questions, please contact us at [childcaresubsidy@doe.virginia.gov](mailto:childcaresubsidy@doe.virginia.gov). Thank you for your dedication to children and families in the Child Care Subsidy Program.

Sincerely,



Clifton H. Wise Jr.  
Child Care Operations Coordinator  
Office of Early Childhood Access and Enrollment  
Virginia Department of Education



Frank Smith  
Associate Director, Senior  
Division of Benefit Programs  
Virginia Department of Social Services