



# COMMONWEALTH of VIRGINIA

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DEPARTMENT OF SOCIAL SERVICES  
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DATE: November 13, 2025  
SUBJECT: New Child Care Program Attendance and Schedule System (PASS)  
Sponsor Training: <https://vapass.info/sponsors/>  
CONTACT(S): KinderSystems Support: [supportva@kindersystems.com](mailto:supportva@kindersystems.com) or 1-888-211-6884

## New Child Care Program Attendance and Schedule System (PASS)

Virginia is starting a new system called **PASS**, in partnership with KinderSystems, to track attendance for children in the Child Care Subsidy Program (CCSP).

### Terminology

- **PASS** = Child Care Program Attendance and Schedule System, Virginia's new electronic attendance tracking system.
- **KinderConnect** = The system used by providers to connect their child care management software to PASS.
- **Provider** = Your child care subsidy vendor. All vendors are now called providers.
- **Sponsor** = A person who is authorized to pick up and drop off a child at a child care provider. This can be a parent, guardian, or another adult the primary case holder has approved.

### What do families/sponsors need to know?

- Starting December 1, 2025, all CCSP attendance will be entered electronically in PASS by families/sponsors and providers.
- Talk to your provider about PASS and ask if they recommend any training for you.
- If your provider already uses a system like Procure or Brightwheel, they can connect it to PASS. You will no longer use a swipe card to log attendance, and your provider will direct any new procedures.

### Training and Help:

- Video training will be available starting November 14 at <https://vapass.info/sponsors/>
  - KinderSign: For state-issued tablets provided to your provider
  - KinderSmart: For smartphones using the KinderSmart app
  - Short videos and Quick Reference Cards for both KinderSign and KinderSmart are available now at the same link.
- If you need help with the KinderSmart app: Email [supportva@kindersystems.com](mailto:supportva@kindersystems.com) or call 1-888-211-6884.

**What changes from the old system (VaECC Swipe Card):**

- The Interactive Voice Recording (IVR) phone line will stop working after November 30.
  - The IVR line now includes a message announcing this transition.
- POS devices and swipe cards will no longer be used after November 30.
- Families can safely discard their VaECC swipe cards after November 30.

Once your provider has set up PASS with KinderSystems they can tell you which training is best for you. Then you'll be ready to track your child's attendance easily and safely!

Sincerely,

Jessica Simmons  
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Office of Early Childhood Access and Enrollment  
Virginia Department of Education

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